

DEADLINE MAGAZINE REQUIREMENTS

Items that OTHER STUDENTS contribute to your magazine:

Letter to editor	Letter to editor	1-2 column article	1-2 column article
2+ column article	2+ column article	Full page ad	Full page ad
Full page ad	Full page ad	Full page ad	Miscellaneous
Miscellaneous	1 news article 2+ column	1 short story - 2+ column article	

Items YOU contribute to complete your magazine:

Cover	Table of Contents	Letter from the editor	“Filler” ads
-------	-------------------	------------------------	--------------

Once an item is purchased, it is yours to keep and CANNOT be resold.

Staple any purchased item not used in your magazine to the back of your financial records.

You can buy from and sell to an individual one time.

NOTE: These are the required amounts. If you wish to go beyond these numbers, you may.

You must sell a minimum of one of each of the above requirements and submit one of each. The advertisement should be shown to your teacher prior to selling

as it is not necessary to produce two of the same ad. All articles, letters to the editor, and letter from the editor must be in justified column form using 12 point with ONE INCH MARGIN. No more than two columns per page. NO lined paper is allowed. Students are strongly encouraged to use ALL TEMPLATES saved in the Deadline Google Drive folder.

Items that YOU must SELL to others and SUBMIT to your teachers for grading:

2 + column article	1 – two column article	News article – 2+ column article
Letter to the editor	Advertisement	Short Story – 2+ column article

Check In deadlines:

1st of 6	Thursday, January 9th
2nd and 3rd of 6	Thursday, January 16th
4th and 5th of 6	Thursday, January 23rd
6th of 6	Thursday, January 30th
Magazine completed	Thursday, February 6th

Your final magazine grade will be based on the criteria written above in addition to:

- Visual appeal
- Quality and variety of written material
- Meeting the target audience
- Meeting all deadlines
- Accurate financial records
- Essential skills on digital collaboration and responsibility

ALL WORK NEEDS TO BE ORIGINAL and checked with Turnitin.com