

# Policy

BOARD OF EDUCATION  
HORTONVILLE AREA SCHOOL DISTRICT

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## NONIMMIGRANT STUDENTS AND VISITOR PROGRAMS

The Board recognizes the importance of intercultural and international education as an important part of the District's high school program.

The Hortonville Area School District does not discriminate against pupils on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities.

An exchange visitor student is a foreign national who has been selected by a sponsor that has been approved by the United States Department of State (USDOS) to participate in an exchange visitor program and who is seeking to enter or has entered the United States temporarily on a J-1 visa.

### Exchange Visitor Program for Nonimmigrant Students with J-1 Visas

The Board authorizes the District Administrator to consider a request to admit an exchange visitor student who meets the USDOS requirements and applies for admission through a sponsoring organization, and to determine whether or not that student should be accepted.

In accordance with Federal law, an exchange visitor student will be selected and sponsored by an organization that has been approved by the USDOS. The Board, pursuant to Federal law, requires the sponsoring agency to secure prior written acceptance of the High School Principal for the placement of an exchange visitor student in any District high school

After written acceptance of school placement is secured, the sponsoring agency should issue the certificate of eligibility for J-1 Visas to the exchange visitor student who meets the criteria established in Federal law for participation in an EVP.

Pursuant to Federal law the sponsoring agency is also responsible for selecting a host family for each exchange visitor student.

Lastly, pursuant to Federal law, a sponsoring agency can place no more than five (5) total exchange visitor students per District high school.

### Implementation

Sponsoring Organizations:

Organizations seeking approval from the Board of Education must be included on the International Education Travel and Exchange Programs advisory list developed by the Council on Standards for International Education Travel (SIET – [www.csiet.org](http://www.csiet.org))

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Failure of sponsoring organizations to abide by the guidelines stated in this policy may result in future nonparticipation in international exchange programs with the Hortonville Area School District.

## **Admission of International Exchange Students:**

1. Completed enrollment information for the next school year must be received by July 30. All requests shall be submitted to the High School Principal.
2. International exchange students must be placed by an organization approved by the Board of Education.
3. Sponsoring organizations are responsible for handling all student procedures and documents required by Federal and State government.
4. Placement will be for the entire academic school year.
5. To adhere to the new GDPR (European Union's General Data Protection Regulation) for European Citizens, international exchange students will be registered in the Skyward Student Management System the week prior to the 1<sup>st</sup> day of school.
6. Any organization placing an international student must have a local coordinator who serves as a liaison between the organization and the school. The coordinator must provide a copy of the organizational guidelines for the individual exchange program.
7. The Hortonville Area School District reserves the right to limit the total number of international students for the year and the number from each country. Limit of two (2) students per Exchange Programs with the maximum number of exchange students being five (5).

## **Students:**

1. Students who have graduated will not be accepted.
2. Students must demonstrate academic accomplishments and sufficient English speaking and writing skills that will allow them to be successful students without special tutoring assistance.
3. International exchange students must carry a full academic load.
4. The Hortonville Area School District does not grant an official diploma to international exchange students.
5. The student, host family, and/or organization will be expected to pay all normal school expenses. Those expenses would include matriculation, yearbook, activity, and participation fees.
6. International exchange students accepted under this policy and these procedures shall be treated as resident students and will be expected to adhere to all rules and regulations of the school they attend.
7. The Hortonville Area School District reserves the right to terminate an international exchange student's enrollment when determined that the student's continued enrollment would be detrimental to the international student, other students, and/or school personnel.
8. International exchange students will be allowed to participate in the graduation ceremony. Students will not receive a diploma.

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9. When an international exchange student (from Europe) completes the school year, the students cum folder will be given to the student. All student information except for the basic registration information, grades and transcript will be deleted. Information on the student is not to be released without prior Administrative approval.

## Host Family Criteria:

1. Host families will be selected and approved prior to acceptance of any exchange student.
2. The host family must reside within the Hortonville Area School District.
3. Placements with a single adult with no children living in the same household will not be permitted.
4. The Hortonville Area School District reserves the right to accept/reject placement of an international exchange student based on the criteria stated herein.

## Other Nonimmigrant Students

This policy does not apply to nonimmigrant students with citizenship in countries other than the United States who are not participating in an approved exchange visitor program at a District school.

All other nonimmigrant students with citizenship in countries other than the United States who seek to enroll in the District's schools are subject to State law and the District's policies regarding enrollment and, if applicable, tuition.

8 C.F.R. 214 et seq.

8 U.S.C. 1101 (Immigration Reform and Control Act)

121.84(1)(C), Wis. Stats.

Mutual Education and Cultural Exchange Act of 1961, as amended  
Immigration and Nationality Act

22 C.F.R. 62, Exchange visitor Program

GDPR – European Union's General Data Protection Regulation

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