

**PUBLIC NOTICE OF A SCHOOL BOARD MEETING  
OF THE  
HORTONVILLE AREA SCHOOL DISTRICT**

*Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the Public and the news media, that the following meeting will be held:*

DATE: MONDAY, MAY 13, 2024  
TIME: 7:00 PM  
LOCATION: HHS AUDITORIUM – 155 WERNER ST. DOOR #1  
MOVE TO  
DISTRICT OFFICE – BOARD OF EDUCATION ROOM  
246 N OLK STREET – DOOR #9  
HORTONVILLE, WI 54944

*(The Hortonville Area School District Board of Education appreciates your attendance at the meetings and encourages your involvement in public education. Instructions are provided to help answer questions you may have and to guide you in your communications with Board members. Information with instructions on addressing the Board is provided at each Board meeting and on the District website – Board of Education.)*

**AGENDA**

1. Call meeting to order and roll call
2. Affirmation of public notice:  
Notice of this meeting was posted at Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle and Hortonville High Schools, Hortonville Public Library, Village of Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting was also sent to the Press Star and Appleton Post Crescent.
3. Pledge of Allegiance
4. Special Presentation - Youth Apprenticeship Recognition Night – Timothy Rietveld
5. Recess to move meeting back into the District Board Room
6. Appoint Board Committees
7. Review and motion to approve Open Session Minutes of April 22, 2024
8. Review and motion to approved Closed Session Minutes of April 22, 2024
9. Review and motion to approve vouchers as follows:  
Regular Vouchers **#55486 - #55680** (Void -#55545 )
  - ACH/Employee Reimbursement Vouchers – **#232400271 - 232400294**  
(Excel spreadsheet largest to smallest)

10. Recognitions-

- A. Congratulations to the students in the Class of 2024 who received scholarships and awards amounting to over \$1,000,000 that were presented during the Awards Ceremony on May 8, 2024
- B. Congratulations to the Honorees and Retirees that will be recognized at the Staff Appreciation Banquet Wednesday, May 15, 2024
- C. National Speech Pathologist Day – May 18, 2024
- D. Congratulations to the HHS DECA Team on their success at the International DECA competition in California. They competed against more than 20,000 other students from around the world. Trevor Asher, Sarah Bendorf, Ethan Bruce, Ian Bruce, Kate Hutchinson, Silas Hutchinson, Lara Knight, Ave Krueger, Kaylee Peterson, Gwyneth Ramshak, and Julia Schwab. Lara Knight and Gwyneth Ramshak placed in the top 20 in their event and made it to the finals. Kate Hutchison placed 1<sup>st</sup> in her overall category.

11. Presentations by District residents / Comments from Public

12. Special Presentations –

- A. Mental Health Update - Crystal Ludwig and Marina Verwiell
- B. 2022-2023 Financial Report (Audited Financial Statements) – Christina Peterson

13. District Administrator's Report –

- A. Updates
- B. Community Growth & Projections Report

14. Board Member Report

- A. President's Report –None
- B. Committee Meetings – None

15. Discussion –

- A. 1<sup>st</sup> Reading of Student/Parent Handbooks:
  - Hortonville High School (Update)
  - Greenville / Hortonville Middle Schools / Fox West Academy (Updates)
  - Greenville Elementary School (Updates)
  - Hortonville Elementary School (Updates)
  - North Greenville Elementary School (Updates)
  - District 4K (Updates)
  - Students Co-Curricular Code of Conduct (Updates)
- C. 1<sup>st</sup> Reading of Policies #3430 & #4430 – Leaves of Absence (*changes to reflect changes in Handbooks*)
- D. 1<sup>st</sup> Reading of Policies #3430.01 & #4430.01 – Family and Medical Leave (*changes to reflect changes in Handbooks*)
- E. 1<sup>st</sup> Reading of Staff Handbooks:
  - 2024-2025 Contractual Staff Handbook (Updates)
  - 2024-2025 Support Staff Handbook (Updates)
  - 2024-2025 – Transportation Staff Handbook (Updates)
  - 2024-2025 – Substitutes Handbook (Updates)
  - 2024-2025 - Activities Staff Handbook (Updates)

13. Consent Agenda – *(any item can be withdrawn and/or discussed/voted on separately)*
- A. Professional Staff moving from Provisional License to Life License
  - B. 2<sup>nd</sup> Reading HHS Dance Team Trip Request – Orlando, Florida – National Dance Competition – February 26, 2025, through March 3, 2025 – District to provide transportation to and from airport *(Transportation approved by Brian Gooding)*
  - C. Staff Memo Aliza VanDenElzen – Speech Therapist – replacing Liza Thies – resigned – beginning the 2024-2025 school year
  - D. Staff Memo Ashley Ramirez – HES Music Teacher – replacing Hayley Graves – resigned – beginning the 2024-2025 school year
  - E. Staff Memo Brianna VanEyck – HHS German Teacher 1.0 FTE – replacing Kari Flenz – resigned – beginning the 2024-2025 school year *(1.0 FTE approved at 2/26/24 Board meeting)*
  - F. Staff Memo Shayna Reynard – NGES 4<sup>th</sup> Grade Teacher – replacing Carissa Sundholm – LTE – beginning the 2024-2025 school year
  - G. Staff Change Wendy Sontag – moving from HES 3<sup>rd</sup> Grade Teacher to HES 4<sup>th</sup> Grade Teacher – Enrollment change – beginning 2024-2025 school year
  - H. Staff Change Kendra Sousek – moving from HES 2<sup>nd</sup> Grade Teacher to HES Kindergarten Teacher – replacing Cecilia Besaw – retired – beginning 2024-2025 school year
  - I. Staff Change Paige Wege – moving from HES 4K Teacher to HES 2<sup>nd</sup> Grade Teacher replacing Denise Parry – retired – beginning 2024-2025 school year
  - J. Staff Change Deborah Lohr – moving from GES EC Special Education Teacher to NGES EC Program Support and 4K Coordinator – beginning 2024-2025 school year
  - K. Staff Change Andrea Archambo – moving from LTE RN at NGES to Health Aide at NGES – beginning 2024-2025 school year
  - L. Staff Change Nicole Inman – moving from HES Kindergarten Teacher to HES Math Coach and Interventionist – beginning 2024-2025 school year
  - M. Staff Change Laura Johnson – moving from NGES 4K .5 Teacher to NGES Physical Education Teacher – replacing Daniel Milliren – moved to another position– beginning 2024-2025 school year
  - N. Resignation Megan Gundrum – HHS English Teacher – last day 6/6/2024
  - O. Resignation Olivia Jenkinson – HHS Math Teacher – last day 4/30/2024
  - P. Resignation Daniel Milliren – NGES Phy Ed Teacher – moving to new position - *(position under New Business)*
  - Q. Resignation Katherine Pritzl – NGES 1<sup>st</sup> Grade Teacher – last day 6/6/2024
  - R. Resignation Madison Francis – GMS Choir Teacher – last day 6/6/2024
  - S. Resignation Danielle Munger – GMS 5<sup>th</sup> Grade Teacher – last day 6/30/2024 –
  - T. Unpaid Time Off request – Contractual Staff Member
  - U. Unpaid Time Off request – Contractual Staff Member
  - V. Leave of Absence request – Contractual Staff Member
  - W. Updated & New Job Descriptions:
    - District Administrative Assistant
    - Elementary Mathematics Coach
    - Reading Recovery Teacher – change to Elementary Interventionist
    - NEW – Human Resource Administrative Assistant

14. New Business – (*Discussion with a motion to approve, deny, or table*)
  - A. Recommendation 2024-2025 Health Plan (Brown & Brown 24-25 Renewal) (*Presented to the Board on 4/8/2024*) – Christina Peterson
  - B. Staff Recommendation for Daniel Milliren – HHS Activities Director – replacing Samuel Engelland – resigned – beginning the 2024-2025 school year
  - C. Recommendation for the 2024-2025 Intra-District Requests
  - D. Recommendation for the approval/denial of the 2024-2025 Open Enrollment Requests (In and Out)
  - E. Recommendation for the 2024-2025 Teacher Contracts
  - F. Recommendation to Policy #5840 – Co-Curricular Activities
  
15. Announcements & Approval & Reminder of Forthcoming Events:
  - A. District Staff Appreciation Banquet – Wednesday, May 15, 2024 – 5:30 PM – Romy’s Nitingale, Black Creek
  - B. HHS Graduation – Wednesday, May 22, 2024 – HHS High School – 7:00 PM
  - C. Technology Committee Meeting – Monday, June 10, 2024 – 6:00 PM – District Board Room
  - D. Policy Committee Meeting – Monday, June 10, 2024 – 6:30 PM – District Board Room
  - E. Board of Education Meeting – Monday, June 10, 2024 – 7:00 PM – District Board Room
  - F. Curriculum Committee Meeting – Monday, June 24, 2024 – 6:30 PM – District Board Room
  - G. Board of Education Meeting – Monday, June 24, 2024 – 7:00 PM – District Board Room
  - H. Board of Education Meeting – Monday, July 15, 2024 – 7:00 PM – District Board Room

16. Motion to adjourn

**Informational Items** (*information only*)

2023-2024 Board and Committee Meeting Schedule

2024-2025 Board and Committee Meeting Schedule

2023-2024 Support Staff Updates

WASB Policy Perspectives

Village of Greenville Building and Other Permits